

Station Staff Job Description

1. All Day Camp Station Staff are expected to attend the Pre-Camp meeting on May 17, 2008. Complete instructions and safety information will be provided at the meeting.
2. Be responsible and follow directions of the Camp Director.
3. Attend planning meetings when requested prior to camp to familiarize yourself with the activities you will be leading at camp.
4. Prepare a sample of your craft or practice your game or activity prior to camp.
5. Allow ample time before the week of camp to ensure all materials requiring pre-camp work are ready. Many materials may require cutting, hole-punching, partial assembly, organizing, etc., before camp.
6. Develop an interesting and entertaining way to present your activity. If you need creative assistance, contact the Program Director, Laurie Belson, or Assistant Program Director, Susie Lutrell.
7. Arrive at camp by 8:10 a.m. (a.m. camp) or 4:10 p.m. (p.m. camp) each day to be certain all supplies and equipment needed for that day's activities are at your station.
8. Break down at your station and leaving the area as clean as possible. Return remaining supplies and equipment to the trailer at the end of each day.
9. Organize the boys as soon as they arrive in your area and get them started on the activities as soon as possible. Demonstrate or show the boys a sample of the activity and assist them as needed.
10. Encourage Walking Den Leaders to actively assist and support the boys.
11. Be sure to present any information or part of an activity necessary to complete an advancement for the boys' rank, as defined by the Program Director.
12. Keep the boys at your Station until the end of their session. Do not permit them to wander off in the middle of the session.
13. Encourage sharing, fair play, sportsmanship, and politeness among both Scouts and Leaders (Character Connection).
14. Have a Plan B if extra time remains at the end of a session or unexpected conditions require changes in the activity (i.e. weather).

15. Report any problems or suggestions to the Camp Director.
16. If problems develop with materials or equipment, notify the Program Director immediately.
17. Maintain a positive attitude!